

Commemorative Commission to Honor the Contributions of Virginia's Women  
Executive Committee Meeting  
October 03, 2017 – 1:00 PM – Conference Room 2  
Patrick Henry Building, Richmond, Virginia

**Meeting Notes**

Members in attendance:

Secretary Nancy Rodrigues, Senator Whipple, Susan C. Schaar, Jacqueline Cook Hedblom and Dr. Sandra Treadway

On October 03, 2017 at 1 PM the Executive Committee of the Commemorative Commission to Honor the Contributions of the Women of Virginia met. Senator Whipple called the meeting to order. In addition to Senator Whipple, Secretary Rodrigues, Susan C. Schaar, Jacqueline Cook Hedblom and Dr. Sandra Treadway were in attendance. The meeting began with a brief financial report. So far \$1.5 million has been raised. This total includes what the Commission and the Capitol Foundation have raised in addition to grants like the Cabell Foundation. \$527,000 has been raised toward the \$800,000 goal for the Challenge Grant from The Cabell Foundation leaving the Commission only \$273,000 away from meeting the Challenge goal. Colleen Messick from the Virginia Capitol Foundation reported the new summer revenue to the Executive Committee. The Jenna Bush Hager event in September raised \$63,000 while the mailings from Susan Allen and Lynda Byrd Johnson brought in a total of \$19,000. Colleen will e-mail monthly financial reports to the committee.

Holly Eve, of the Department of General Services and agent to represent the Commission at the contract negotiations between the Attorney General's office and the contract with Daniel and Co., gave a brief overview of the working documents provided by architect Susan Reed. Charles Bennett, Director of Project Management for CBRE | Richmond and Project Manager

for the Commission as well as Web Martin, Estimator/Project Manager at Daniel & Company Inc. were also there to provide input.

Susan discussed and pointed out on the architectural plans:

- Tree protection diagrams

- How the walkway would be adjusted for an ADA accessible route

- The landscape plan, going over all of the plants and flowers that will be planted around the plaza

  - \*The Committee asked for a rendering, that Charles Bennett will provide, of the landscaping list with name, height and pictures of all plants and flowers to be planted as well as a cost rendering

- The brick pavers will match the pattern on Capitol Square as the company is in contact with the same brick maker

- The dark pavers on the plaza will be slip resistant (see file for granite selection)

- The glass type to be used for the Wall of Honor was specifically recommended by the design team for the exterior. It has a frosted edge that will be beveled so it is not sharp and will be laminated for safety. The wall will consist of four glass panels and will be curved.

- All surface drainage will move away from the plaza. Planting beds will hide a slight depression and gravel underneath the pavers will slow the flow of water to allow the ground to absorb it all.

- Initially it was thought that 140 cubic yards of dirt would be carted out. Now in order to raise the plaza, the construction team will need to bring in 180 cubic yards of dirt.

- In regard to the handrail detail, Charles Bennett advised to leave this as an open item thinking it would be good to have a perspective drawing and material options

-The entire plaza is designed for flexibility in the future with reinforced concrete underneath, especially for the weight of period clothing on the statues

-The statues, the Virginia Creeper Rail at the base of the glass wall and the sundial will all be the same bronze tone

-the outer edge of the sundial will feature all of the cities and counties in Virginia and their distance from the Capitol. The words will be bronzed engraved while the décor on the edge will be cast.

\*Charles Bennett asked for a full scale rendering to make sure the words are visible

-After reviewing the text layout drawing and alternates the committee preferred the names on the wall to be listed continuously, right to left, and to be randomized.

-There were concerns from the committee over the total number of names allowed on the 4 glass panels. Charles Bennett suggested raising the glass wall 3-4 inches and shrinking the text size from 1 ¼ inches to 11/16 of an inch to see how many more names will fit. The blank space above the names will be filled by the title of the monument. Susan Reed will create and provide a rendering of these changes for the next meeting.

The concerns over the placement and hazards of the quote on the ground of the plaza led the executive committee to recommend transfer of the timeline from the top of the low wall to the multi-media educational component. There will now be two quotes on the plaza, one quote in the place of the timeline and one quote on the back of the seat wall below the Wall of Honor. The committee has not yet finalized the quotes to be used.

Before the meeting next week, the committee plans to review and edit the final list of nominees for the Wall of Honor. Names will be shortened to what the nominee was known

by/called in her lifetime. The team from the Library of Virginia will remove twelve nominees to be considered for the future as a precaution in case the names of the twelve statues need to be placed on the wall. December 4<sup>th</sup> has been suggested as a possible date for a groundbreaking ceremony with a fundraising breakfast reception. Location and time are to be determined.

Senator Whipple moved the Executive Committee adjourn. Ms. Schaar seconded the motion. The Committee adjourned 5-0.